

Provider treatment plans are considered by insurers when deciding whether to fund a service. Treatment should be aimed at function with achievable and measurable goals. Intervention proposed should also reflect current research findings, be consistent with available clinical guidelines and encourage self management.



## QUICK GUIDE: COMPLETING PROVIDER TREATMENT PLAN

### PHYSICAL

Obtain your client's CTP claim number and the name of the insurance company.

Complete and submit a provider treatment plan. All sections must be completed.

The insurer will communicate a decision in writing within ten calendar days of receipt. The insurer will provide an explanation if the plan is declined in part or in full.

Account for pre - approved treatment expenses should be processed within 21 calendar days of the insurer receiving a valid tax invoice.

Contact the insurer if you have any questions or concerns regarding your client's rehabilitation.

#### **Initial / Current Subjective and Objective Assessment**

If you have previously completed a treatment plan for your client, these sections are to report on the "current" status (as your client's initial status would have been reported on your initial plan).

#### **Initial / Current Objective Assessment**

Include specific range of motion, PBU readings and other relevant objective measures.

#### **Therapist's Provisional Diagnosis**

Your provisional diagnosis is based on your own assessment findings. Comment on relationship of the condition to the MVA.

#### **Functional Limitations**

Include main limitations of daily tasks and outcome measure results if appropriate.

#### **Treatment Progress**

Ensure that you comment on both subjective as well as objective measures of progress. Using outcome measures assists in objectively assessing whether a person is making measurable and durable progress. Examples of [outcome measures](#) can be found at [www.maic.qld.gov.au](http://www.maic.qld.gov.au).

#### **Future Treatment Goals**

Include specific functional goals and timeframes. Include plans to refer on if your patient is not progressing as expected.

#### **Details of Treatment Proposed**

Include concise details of manual techniques, tools to be used, exercises prescribed and functional education to be provided.

#### **Proposed Treatment**

Duration of a treatment plan during acute and sub-acute stages should be generally less than eight weeks. Beyond eight weeks or in complex cases it is appropriate to reassess progress and prepare a subsequent treatment plan.

**Related Documents:** MAIC Guidelines for Compulsory Third Party (CTP) Rehabilitation Providers  
Road to Recovery - Rehabilitation following a motor vehicle accident  
Insurer Rehabilitation Decision Making Tool  
Rehabilitation Standards for CTP Insurers  
Outcome Measures for Physical Treatment Providers